



## BOARD OF EDUCATION NORMS

Our norms are meant to guide our work and keep us focused. These norms are in alignment with our Board Governance Policies; District Vision, Mission, Philosophy, and Values. We will begin each meeting by reminding ourselves and our guests of our working commitments.

1. Check our biases and agendas at the door; we will thoughtfully and objectively discuss the facts of the situation and not personalize issues or policies
2. Follow the Waupaca Way – be prepared and stay informed; responsible; respectful; and safe
3. Ensure open, clear and correct communications, and maintain transparency – avoid surprises
4. Maintaining professional relationships is key – know and respect the roles and responsibilities of the Board (governing), administration (tactical), and staff (operational)
5. Start on time and follow the agenda
6. Board decisions are based on our commitment to excellence in education, our mission and our values; when a Board decision is made, we accept and abide by the decision both publicly and privately – we accomplish more as a team
7. Honor and protect the expectation of confidentiality of all topics addressed, and discussions held, in closed sessions

## SCHOOL BOARD MEETING AGENDA

**Tuesday, November 12, 2024 – 5:30 p.m.**

Waupaca High School Community Room

Live Stream: <https://youtube.com/live/c5H5OhgN6OY>

*"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda." (See [Board Policy 0166](#))*

- I. President's Comments and Pledge of Allegiance
- II. Call to Order
- III. Roll Call
- IV. Approval of Agenda
- V. Magic Minute
- VI. Public Comment (see [Board Policy 0167.3](#))
- VII. [Review of Board Meeting Norms](#)
- VIII. Board Reports
  - A. Student Representative Report
  - B. Approval of Minutes
    1. [October 8, 2024 Regular Board Meeting](#)
    2. [October 22, 2024 Finance Committee Meeting](#)
    3. [October 29, 2024 Budget Hearing](#)
    4. [November 4, 2024 Personnel Committee Meeting](#)
  - C. Upcoming Meetings and Other Activities
    1. [December 10, 2024 - Regular Board Meeting - 5:30 p.m.](#)
  - D. [Completion of Board Member Availability Calendar](#)
  - E. [Notice of Spring Election](#)

- F. Appoint Deputy Clerk for Elections
- G. School Visits or Other Board Reports
- H. CEC Liaison Report
- I. Finance Committee Meeting
  - 1. Highlights/Recap of Meeting
- J. Personnel Committee Meeting
  - 1. Highlights/Recap of Meeting
  - 2. [Hourly Pay Rate for Food Service Employees](#)
  - 3. [Recommendation to Change the Classification of the Activities Secretary to Year-Round Employee Status \(260 days/year\)](#)
- IX. Consent Agenda
  - A. Financial Reports
    - 1. [Understanding School District Financial Statements](#)
    - 2. [Accounts Payable](#)
    - 3. [Cash Receipts](#)
    - 4. [Year-to-Date Financial Update](#)
  - B. Personnel
    - 1. Retirements
      - a. [Lori Zelinske - WLC 3rd Grade Teacher](#)
      - b. [Amy Lemkuil - WLC 4th Grade Teacher](#)
      - c. [Jay Seefeldt - WMS Social Studies/Science Teacher](#)
      - d. [William Kroseberg - WHS Technology Education Teacher](#)
      - e. [Kathy Batten - WHS Spanish Teacher](#)
      - f. [Kandi Bouwma - WHS Alternative Education/At-Risk Teacher](#)
      - g. [Linda Riehl - WLC Ed. Asst.](#)
    - 2. Resignations
      - a. Cathryn Warner - WHS Ed. Asst.-Spec. Ed.
    - 3. Hires – 2024-2025 School Year
      - a. AJ Nimmer - IT Intern
      - b. Sabrina Hansen - Part-Time WLC Food Service Class 3A
      - c. [Elwood Riley - WLC Ed. Asst.](#)
    - 4. Extra Curricular Coaches and Advisors – 2024-2025 School Year
      - a. WHS Coaching Positions:
        - (1) Cameron Kingsmore - JV Girls Basketball
      - b. WMS Advisor Positions:
        - (1) Tara Roberts-Turner - Destination Imagination
- X. Communications
  - A. American Education Week (November 18-22)
  - B. [Donations to the District from MiTech](#)
  - C. [Donation to CEC from the Feely Family](#)
- XI. Monitoring
  - A. [GT Program Update](#)
- XII. Administration
  - A. [Enrollment Update](#)
- XIII. Adjourn into Closed Session pursuant to Wis. Stats. § 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically to review the offers to purchase the 515 School Street property.
- XIV. Reconvene Into Open Session to Consider Action on Matters from Closed Session (if necessary)
- XV. Adjournment

End Notes: The times listed on the agenda are approximate and subject to change. Questions regarding agenda items may be directed to the Committee Chairperson identified below.

\* The Board utilizes a "Consent Agenda" to approve decisions the Board has already determined to be within the domain of the District Administrator. As such, the Consent Agenda may be approved by a single motion without discussion. Only the Board as a whole may remove an item for separate Board action. *Board Policy I.I.*

Committee Chairperson and Phone Numbers

<b>Board President – Ron Brooks – 920-636-8991</b>	<b>Building &amp; Grounds – Steve Klismet – 715-281-8951</b>
<b>Finance – Dale Feldt – 715-227-1984</b>	<b>Policy – Dale Feldt – 715-227-1984</b>
<b>Personnel – Betty Manion – 715-572-3362</b>	<b>Instructional – Molly McDonald – 715-281-7828</b>
<b>Student Services – Lori Verhalen – 715-412-2180</b>	

*Upon request to the District Office, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format as necessary for a disabled person to be able to participate in this meeting. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated.*

*If anyone has any questions or concerns, please contact Sandy Lucas, Administrative Assistant to the Superintendent, at [slucas@waupacaschools.org](mailto:slucas@waupacaschools.org), or by phone at (715) 258-4121, ext. 6011.*